



City of Southgate  
**Downtown Development Authority Informational Meeting**  
September 19, 2019

An Informational Meeting of the Downtown Development Authority was held on May 16, 2019 at City Hall, 14400 Dix-Toledo Highway, Southgate, Michigan in the Caucus Room.

**Present-** Aborabboh, Batko, Genthe, Kuspa, Leonard

**Absent-** Kleit, Lancina, Moran, Sieloff (all excused)

**Also Present-** DDA Director Stephanie McNees, City Administrator Dustin Lent, City Council Liaison John Graziani, Pat Anderson, Jeff McIntyre, Jodi Osten

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The meeting was called to order by Chairman Kuspa at 5:00 p.m.

**Reports:**

1. **Minutes** – Informational Meeting Minutes, May 16, 2019  
It was moved by Genthe, supported by Batko, to approve the meeting minutes of May 16, 2019.

Motion carried unanimously

**New Business:**

1. **2019-2020 Business Improvement Grant**  
It was moved by Batko, supported by Genthe, to approve the new Business Improvement Grant Application, with one change in wording on page six.

Motion carried unanimously

**Old Business:**

1. **Market in the Park End of Season**  
McNees updated the Board on the DDA's weekly summer event, Market in the Park, and its end of season report. This was the second annual season, averaging thirty to forty vendors weekly and the number of visitors increasing each season.
2. **4<sup>th</sup> Annual Harvest Festival**  
McNees informed the Board about the upcoming 4<sup>th</sup> Annual Harvest Festival. This is an annual event held at Market Center Park, celebrating the Fall season. This year, it will take place on Saturday, October 12<sup>th</sup> from 11am-3pm at Market Center Park.
3. **1<sup>st</sup> Annual Southgate Shopping Center Trick or Treat**  
McNees informed the Board of a new addition to the Annual Harvest Festival – the 1<sup>st</sup> Annual Southgate Shopping Center Trick or Treat. In conjunction with the Harvest Festival, businesses from around the Shopping Center will line the sidewalk with Halloween displays and pass out candy to trick or treaters on October 12<sup>th</sup> from 11am-3pm.

**Adjournment:**

Moved by Batko, support by Leonard, that this meeting of the Downtown Development Authority be adjourned at 5:34 p.m.

Motion carried unanimously.

**Mission Statement**

The Southgate Downtown Development Authority's mission is to strengthen the economic vitality of the District by creating an environment that promotes commerce, enhances aesthetics, explores mixed-use development and encourages stakeholder participation.

**SM.**

Stephanie McNees  
Recording Secretary  
SM  
9/20/2019